



# PRIVACY ACT *(e-learning)*

## OVERVIEW

Are your staff trained and up to date with changes made to the Privacy Act 1988 of 2014?

Breaches of the Privacy Act arise from internal errors and can result in serious risk to the safety of the affected individuals and significant penalties to organisations.

Avoid the risk of fines, damage to your organisation's reputation, loss of productivity and other serious consequences.

These guidelines are designed to assist staff in organisations to handle a customer's personal information according to the national guidelines.

Developed as an eLearning, we issue you with logins and passwords to bring your staff up to date NOW! Written by White Cleland Lawyers, this will ensure your staff are compliant with the new regulations.

A Certificate of Completion will be issued to each participant.

## LEARNING OUTCOMES

### UNDERSTAND:

- How the Privacy Act protects you, customers, employees and other individuals
- The new Australian Privacy Principles and how they regulate the handling of personal information
- The meaning of personal information and sensitive information, and specifically how to deal with your obligations in relation to unsolicited information
- Getting it right and the consequences of getting it wrong

